

**Oxford Academy & Central School Board of Education
Regular Meeting
June 7, 2021**

Mr. O'Brien called the meeting to order at 6:00 p.m. **Call to Order**

Mr. O'Brien led those present in the flag salute. **Flag Salute**

Additions: 12.18 Approve Increasing a Part-time Custodial Worker Position to Full-time, effective July 1, 2021, 12.19 Appoint Custodial Worker **Additions/
Deletions**
Deletions: None

Present were Trustees: Timothy O'Brien, Julie Gates, John Godfrey, Nathaniel Emerson and Betsy Locke. **Present**

Superintendent	John Hillis
Business Administrator	Joseph Gugino
District Clerk	Michele Rice
High School Principal	Dawn Hover
Middle School Principal	Gregory Lehr
Primary School Principal	Brian Collier

Visitors

Visitors

None

Approve Minutes

Mrs. Locke made a motion, seconded by Mrs. Gates to approve the meeting minutes of April 27, 2021, May 5, 2021 and acknowledge the May 18, 2021 voting results. Yes-5, No-0, Motion carried. **Meeting
Minutes**

Reports/Presentations

None

Leadership Team Updates

Mr. Lehr reported 125 kids attended an outside dance held on June 4. An 8th grade semiformal dance has been scheduled. There will be choral concert on the front steps of the MS June 15 at 7 pm. The honors trip will be at Bowman Lake; 115 of 219 students are eligible to attend. Upcoming events include 4th graders visiting the middle school, 8th graders visiting the high school, outside field days and end of year awards ceremonies. Fifty percent of MS students are participating in sports. The modified softball team is undefeated and the baseball team is doing well. Next year all 5-12 grade students will be provided with Chromebooks. State testing is complete. Professional development has been focused on skills verses content and will continue throughout the summer. *(Mr. Godfrey noted he will contact Mr. Lehr to present the Arbor Day poster contest winners.)* **MS Update**

Mr. Collier reported a number of Sumdog competitions occurred with great results. He thanked Joe and Vinny's for donating pizza and soda for the competitions. The PS began a pilot program for literacy and are very excited to appoint a new special education teacher that specializes in literacy. Second round interviews for Music are scheduled. Mrs. Pizza has several eggs hatching (ducks, chickens, guinea hens). Mr. Kappauf is growing various plants. All grades participated in Memorial Day activities. Upcoming events include The Greatest Show and Tell June 17, UPK moving up ceremony June 21 and 4th grade graduation June 22. **PS Update**

Ms. Hover applauded the virtual spring awards ceremony. She thanked Mr. Godfrey for his contribution. GSA week is next week with various activities planned. Upcoming events include a concert on June 8, junior prom on June 12, a senior trip to Dorchester Park on June **HS Update**

21, and graduation on June 26. Ms. Hover complemented the weekly newsletters and thanked Mrs. Palmer for putting them together.

Mr. Godfrey commented on the accomplishments of the track and golf teams and talked about the Athletic Advisory Committee.

Public Comment

None

Superintendent's Report

District Finances YTD – Mr. Gugino reported the district is nearly \$500,000 below budget as of April 30. The savings are from utilizing less substitutes and health care cost savings.

Digital Fabrication Lab Update – Mr. Hillis reported the capital project is nearly complete. Items for the fab lab have arrived and inventory will be conducted this week. Ties will come to train employees the week of July 19. FUSE will be on site August 4 and 5. STEAM professional development will continue throughout the summer months with student access beginning in September.

**District
Finances
YTD**

**Digital
Fabrication
Lab Update**

At 6:38 p.m., Mrs. Locke made a motion, seconded by Mrs. Gates to enter into executive session for the purpose of other matters made confidential by state or federal law and the medical, financial, credit and/or employment history of a particular person or corporation, and/or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.. Yes-5, No-0, Motion carried. Mr. Lehr was invited to attend.

**Executive
Session**

At 6:39 p.m., Ms. Hover and Mr. Collier were excused.

Excused

Mrs. Gates made a motion, seconded by Mrs. Locke to appoint Mr. Hillis Clerk Pro Tem. Yes-5, No-0, Motion carried.

**Clerk Pro
Tem**

Mr. Emerson made a motion, seconded by Mr. Godfrey to approve the CSE minutes. Yes-5, No-0, Motioned Carried.

CSE Minutes

At 6:55 p.m., Mr. Lehr was excused.

Excused

At 7:35 p.m., Mrs. Gates made a motion, seconded by Mr. Godfrey to come out of executive session.

**Come out of
Executive
Session**

Communications

The BOE acknowledged a correspondence from Mr. Diamond and the District's NYS DOT Inspection Profile.

Correspondence

Board Committee Reports

Finance – Met March 15

Policy – Met June 7

Buildings & Grounds – Met April 27

Transportation – Meeting not necessary at this time

Personnel – Met May 5

**BOE
Committees**

Old Business

Mr. Emerson made a motion, seconded by Mrs. Locke to approve resolutions G1-G3. Yes-5, No-0, Motion carried.

06-21(1) G1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the 2021-2022 Board of Education Meeting Schedule as presented.

**2021-2022
BOE Meeting
Schedule**

06-21(1) G2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the following additional inspectors and tellers for the May 18, 2021 budget vote:

**Inspectors &
Tellers for
2021 Budget
Vote**

- **Holly Cirello**
- **Kimberly Murrer**

06-21(1) G3

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve amending the Oxford Academy & Central School Instructional Calendar for the 2020-2021 school year as follows, June 23 and June 24, 2021 will be half days of instruction and June 25, 2021 will be no school, as presented.

**Amend
2020-2021
Instructional
Calendar**

New Business

Mrs. Locke made a motion, seconded by Mrs. Gates to approve resolutions G4-G5. Yes-5, No-0, Motion carried.

06-21(1) G4

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby appoints **John Hillis** and **Dawn Hover** to the Oxford Teachers' Association Sick Bank Committee.

**OTA Sick
Bank
Committee
Administrators**

06-21(1) G5

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the District Communicable Disease Pandemic Plan as presented.

**Communicable
Disease
Pandemic
Plan**

Mrs. Gates made a motion, seconded by Mr. Godfrey to approve resolution G6. Yes-5, No-0, Motion carried.

06-21(1) G6

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve adopting the following policy:

Adopt Policy

- #57 – Diversity, Equity, and Inclusion

Business Office

Mrs. Locke made a motion, seconded by Mr. Emerson to approve resolutions G7-G13. Yes-5, No-0, Motion carried.

06-21(1) G7

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge receipt of the Internal Claims Auditor Report prepared by DCMO BOCES for April 2021.

**Internal
Claims
Auditor
Report**

06-21(1) G8

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the General Ledger Report for Extracurricular Account for the following month:

February 2021 \$54,052.23

06-21(1) G9 COOPERATIVE PURCHASING

2021-2022

**Cooperative
Purchasing
Bid**

WHEREAS, The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS, The Oxford Academy & Central School is desirous of participating with other districts in the Delaware-Chenango- Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Oxford Academy & Central School wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf, therefore;

BE IT RESOLVED, That the Board of Education of Oxford Academy & Central School hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Oxford Academy & Central School hereby authorizes the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Oxford Academy & Central School agrees to (1) assume it's equitable share of the cost of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

06-21(1) G10 FOOD & CAFETERIA SUPPLIES

2021-2022

**Food &
Cafeteria
Supplies Bid**

WHEREAS, It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly Cafeteria supplies including, but not limited to, food and paper items, and

WHEREAS, The Oxford Academy & Central School is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Oxford Academy & Central School wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore;

BE IT RESOLVED, That the Board of Education of the Oxford Academy & Central School hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

BE IT FURTHER RESOLVED, That the Board of Education of the Oxford Academy & Central School authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Oxford Academy & Central School agrees to (1) assume it equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

06-21(1) G11 GENERIC

2021-2022

**Generic
Supplies Bid**

WHEREAS, It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS, The Oxford Academy & Central School is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Oxford Academy & Central School wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information of their Board of Education who will make the awards; therefore;

BE IT RESOLVED, That the Board of Education of the Oxford Academy & Central School hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

BE IT FURTHER RESOLVED, That the Board of Education of the Oxford Academy & Central School authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Oxford Academy & Central School agrees to (1) abide by majority decisions of the participating district on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

06-21(1) G12

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Summer Transportation Contract between Delaware-Chenango-Madison-Otsego BOCES and Oxford Academy & Central School District for July 1, 2021 through August 31, 2021 at a cost of \$3.50 per mile plus driver, tolls, meals and lodging.

**BOCES
Summer
Transportation**

06-21(1) G13

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Transportation Contract between Delaware-Chenango-Madison-Otsego BOCES and Oxford Academy & Central School District for September 1, 2021 through June 30, 2022 at a cost of \$3.50 per mile plus driver, tolls, meals and lodging.

**BOCES
2021-2022
Transportation**

Personnel

Mrs. Locke made a motion, seconded by Mr. Godfrey to TABLE resolution C4. Yes-5, No-0, Motion carried.

06-21(1) C4

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby affirm the 2021-2022 contract of non-represented staff member **Joseph L. Gugino**, School Business Administrator, as presented, effective July 1, 2021.

**TABLED
RESOLUTION**

Mrs. Locke made a motion, seconded by Mr. Godfrey to approve resolutions C1 – C3 and C5 - C10. Yes-5, No-0, Motion carried.

06-21(1) C1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the following appointments for the 2021 Summer Reading and Math Program, per salary noted, pending working papers for those under 18 years old.

**2021
Summer
Reading &
Math
Program
Workers**

Teachers \$1,920.00

Crystal Wall

Aides \$1,450

Olivia Kelsey

Milla Gonzalez

Karley Miller

Daysha Simpson

Sports Helpers \$720.00

Oliva Kelsey

Milla Gonzalez

Tabled

Karley Miller
Daysha Simpson

06-21(1) C2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the following appointments for the 2021 Summer Catalyst Program, per salary noted.

**Summer
Catalyst
Program
Workers**

<u>Name</u>	<u>Stipend</u>
Edward Holmquist	\$2,880.00
Kimberly Bohannon	\$2,880.00
Timothy Paden	\$360.00

<u>Student Workers</u>	<u>Stipend</u>
Caleb Hatton	\$1,350.00
Patricia Bohannon	\$1,500.00

06-21(1) C3

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the following appointments for the 2021 Summer STEAM Academy Program, at \$28.00 per hour.

**Summer
STEAM
Academy
Workers**

Annick Donahue
Corbin Henry
Elly Powers
Rebecca Rosas

06-21(1) C5

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the advisor appointments for the 2021-2022 school year as follows:

**2021-2022
Advisors**

<u>High School Advisors</u>	<u>Stipend</u>
Senior Student Government	Jonathan Rogers \$3,139
Yearbook	\$3,139
Graduation	Kimberly Murrer \$1,833
Student Finance	Matthew Dorman \$5,499
Band Director	\$5,196
Asst. Band Director	\$2,881
FFA	Renee Johnson \$3,139
National Honor Society	Christopher Rovente \$1,441
Multi-Cultural Club	Sandra Acevedo \$1,701
Costumer for Musical	\$ 380
Drama Club Advisor	Christopher Rovente \$1,441
Stage Director	Christopher Rovente \$1,973
Vocal Director	M. Katherine Palmatier \$1,973
Pit Director	\$ 608
Choreographer	Kathleen Cragle \$ 380
Peer Mediation Coordinator	Edward Holmquist \$1,441
SADD	\$1,701
Mock Trial	\$1,441
Academic Challenge	\$1,441
Summer Color Guard	\$2,178
Winter Guard	\$2,178
Freshman Class Advisor	\$1,668
Sophomore Class Advisor	Renee Johnson \$1,668

Junior Class Advisor	Christine Long	\$1,833
Senior Class Advisor		\$1,833
GSA Advisor		\$1,668

Middle School Advisors

Safety Patrol	Theresa Murphy & Rebecca Rosas	\$720.50 (each)
Junior Student Council (each)	Rebecca Rosas & M. Katherine Palmatier	\$850.50
Odyssey of the Mind		\$1,441
Middle School Chorus	M. Katherine Palmatier	\$2,257
Yearbook	Katherine Kappauf	\$1,833
Junior FFA		\$1,651

<u>Instructional Technology Coaches</u>	Brian Breck (PS)	\$833.50
	Uday Mukhlis (MS)	\$833.50
	Christopher Rovente (HS)	\$833.50

06-21(1) C6

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve **Timothy Davis** as Athletic Director for the 2021-2022 school year, at a stipend of \$15,225.00.

**2021-2022
Athletic
Director
T. Davis**

06-21(1) C7

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve **Lance Thorne** as Fitness Room Supervisor for the 2021-2022 school year, at a stipend of \$2,580.00.

**2021-2022
Fitness Room
Supervisor
L. Thorne**

06-21(1) C8

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the appointment of **Jonathan Carey** as Lego Club Advisor for the 2021-2022 school year at a stipend of \$2,857.00.

**2021-2022
Lego Club
Advisor
J. Carey**

06-21(1) C9

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the appointment of **Rebecca Rosas** as Science Club Advisor for the 2021-2022 school year at a stipend of \$1,597.00.

**2021-2022
Science Club
Advisor
R. Rosas**

06-21(1) C10

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the appointment of **Christopher Rovente** as Fall Stage Director Advisor for the 2021-2022 school year at a stipend of \$1,795.00.

**2021-2022
Fall Stage
Director
C. Rovente**

Mr. Emerson made a motion, seconded by Mrs. Gates to approve resolutions C11 – C15. Yes-5, No-0, Motion carried.

06-21(1) C11

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Substitute Teachers for the 2020-2021 school year.

**Substitute
Teacher**

Brennan Finnegan – Uncertified, retroactive to May 18, 2021

06-21(1) C12

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept **Mikaela Brown's** letter of resignation from her position of Music Teacher, effective June 30, 2021.

**Resignation
Music
Teacher
M. Brown**

06-21(1) C13

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve amending the position title of Primary School Student Advisor, created October 7, 2019 –Resolution **10-19(1) C9**, to School Counselor Intern, effective immediately.

**Position Title
Change to
School
Counselor
Intern**

06-21(1) C14

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Jessica Pinney** in the special tenure area of Special Education, Professional Certification, effective September 1, 2021, probationary period to end September 1, 2025, base salary \$57,500. (Vice: New)

**Special
Education
Teacher
J. Pinney**

06-21(1) C15

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Scott Donahue** to the position of Full-time Digital Fabrication Lab Manager, effective July 1, 2021, as per individual presented contract, base salary \$65,000. (Vice: New)

**Digital
Fabrication
Lab Manager
S. Donahue**

Mr. Emerson made a motion, seconded by Mrs. Gates to approve resolutions UC1 – UC4. Yes-5, No-0, Motion carried.

06-21(1) UC1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve paying the following individual \$13.00 per hour to clean school buses during the summer, as needed, from June 27, 2021 through September 1, 2021.

**Summer Bus
Cleaner**

Robert Donholt, Jr.

06-21(1) UC2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby affirm the 2021-2022 contracts of the following non-represented staff: **Michele Rice, Hope Crawford, Debora Morris, Mark Hodge, Jennifer Davis, and Clifton Ketchum**, as presented, effective July 1, 2021.

**Non-
represented
Staff
Contracts**

06-21(1) UC3

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve increasing the hours of one part-time custodial worker position to a full-time custodial worker position, effective July 1, 2021. (Vice: **DeLoatch**)

**PT to FT
Custodial
Worker
Positon**

06-21(1) UC4

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Brandon Barrows** to the position of Custodial Worker subject to successful completion of a probationary period as defined in the rules for the Classified Civil Service of Chenango County, effective July 1, 2021, at an hourly rate of \$12.50. (Vice: T. DeLoatch)

**Custodial
Worker
B. Barrows**

Planning

Mr. O'Brien noted the following reminders. Consensus of the BOE agreed to move the July 6 Reorganizational meeting to July 12 and to address the district goals at that time.

- June 12 – Junior Prom
- June 17 – PS Greatest Show and Tell Expo, 6-7 pm, PS
- June 18 – No School (give back snow day)
- June 26 – Graduation, 11 am
- July 5 – Offices Closed, Independence Day Observed
- July 12 – BOE Reorganizational Meeting, 6 pm, MS

Reminders

Public Comment

None

BOE Member Comments/Concerns

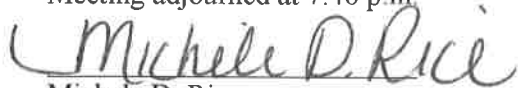
Mr. Godfrey reported attending a DCMO BOCES Board of Education meeting and committee meetings. He noted the DCMO BOCES campus is being dedicated as the Alan Pole Campus at a ceremony on June 18 at 3:30 pm. Mr. Godfrey has enjoyed working with the Ag program students at the HS.

Mr. Godfrey talked about a video that was shared with him of a community member attending a BOE meeting addressing the critical race theory. He will share the video with the BOE members.

**BOE
Comments**

There being no further action to come before this Board, Mrs. Gates made a motion, seconded by Mrs. Locke to adjourn. Yes-5, No-0, Motion carried.

Meeting adjourned at 7:46 p.m.



Michele D. Rice
District Clerk

**Meeting
Adjourned**